

Manufacturing Guidance Changes - June 30 2020

Under I. People

B. Gathering in Enclosed Spaces

The highlighted word has been added:

- Responsible Parties must limit in-person **employee** gatherings (e.g. employee meetings, break rooms, stock rooms) to the greatest extent possible and use other methods such as video or teleconferencing whenever possible, per CDC guidance “Interim Guidance for Businesses and Employers to Plan and Respond to Coronavirus Disease 2019 (COVID-19)”. When videoconferencing or teleconferencing is not possible, Responsible Parties should hold meetings in open, well-ventilated spaces and ensure that individuals maintain six feet of social distance between one another

Under II. Places

B. Hygiene, Cleaning, and Disinfection

In the following sections, “person who is sick” was replaced with “the person suspected or confirmed to have COVID-19”

- Close off areas used by the person **suspected or confirmed to have COVID-19**.
- Clean and disinfect all areas used by the person **suspected or confirmed to have COVID-19**, such as offices, bathrooms, common areas, and shared equipment.
- If more than seven days have passed since the person **suspected or confirmed to have COVID-19** visited or used the facility, additional cleaning and disinfection is not necessary, but routine cleaning and disinfection should continue.
- Workers without close or proximate contact with the **person suspected or confirmed to have COVID-19** can return to the work area immediately after disinfection.

The following previously read:

- Responsible Parties must prohibit shared food and beverages (e.g. buffet style meals), encourage bringing lunch from home, and reserve adequate space for employees to observe social distancing while eating meals.

and now reads:

- Responsible Parties must prohibit shared food and beverages among employees (e.g. self-serve meals and beverages), encourage employees to bring lunch from home, and reserve adequate space for employees to observe social distancing while eating meals.

Under III. Processes

A. Screening and Testing

The following previously read:

- Responsible Parties **should** require employees to immediately disclose if and when their responses to any of the aforementioned questions changes, such as if they begin to experience symptoms, including during or outside of work hours.

and now reads:

- Responsible Parties **must** require employees to immediately disclose if and when their responses to any of the aforementioned questions changes, such as if they begin to experience symptoms, including during or outside of work hours.

The following previously read:

- Daily temperature checks may also be conducted per U.S. Equal Employment Opportunity Commission or DOH guidelines. Responsible Parties are prohibited from keeping records of employee health data (e.g. temperature data).

and now reads:

- In addition to the screening questionnaire, temperature checks may also be conducted per U.S. Equal Employment Opportunity Commission or DOH guidelines. Responsible Parties are prohibited from keeping records of employee health data (e.g. the specific temperature data of an individual), but are permitted to maintain records that confirm individuals were screened and the result of such screening (e.g. pass/fail, cleared/not cleared).

The following previously read:

- An employee who screens positive for COVID-19 symptoms should not be allowed to enter the worksite and should be sent home with instructions to contact their healthcare provider for assessment and testing. Responsible Parties must immediately notify the state and local health department about the case if test results are positive for COVID-19. Responsible Parties should provide the employee with information on healthcare and testing resources.

and now reads:

- An individual who screens positive for COVID-19 symptoms must not be allowed to enter the worksite and must be sent home with instructions to contact their healthcare provider for assessment and testing.
 - Responsible Parties should provide such individuals with information on healthcare and testing resources.
 - Responsible Parties must immediately notify the state and local health department about the case if test results are positive for COVID-19.

The following previously read:

- Responsible Parties must designate a central point of contact, which may vary by activity, location, shift or day, responsible for receiving and attesting to having reviewed all employees' questionnaires, with such contact also identified as the party for employees and visitors to inform if they later are experiencing COVID-19-related symptoms, as noted on the questionnaire.

and now reads:

- Responsible Parties must designate a central point of contact, which may vary by activity, location, shift or day, responsible for receiving and attesting to having reviewed all questionnaires, with such contact also identified as the party for individuals to inform if they later are experiencing COVID-19-related symptoms, as noted on the questionnaire.