

AGENCY	ESSENTIAL BUSINESS GUIDELINES	Must/Should/Best Practice/General	Link (if link does not work, copy and paste it into the internet window. Some of these don't work on internet explorer, only google chrome.)
DOH	ESSENTIAL BUSINESSES OR ENTITIES, including any for profit or non-profit, regardless of the nature of the service, the function they perform, or its corporate or entity structure, are not subject to the in-person restriction	General Info	https://esd.ny.gov/guidance-executive-order-2026/
DOH	only those lines and/or business operations that are necessary to support the essential services, supplies, or support are exempt from the workforce reduction restrictions.	Must	https://esd.ny.gov/guidance-executive-order-2026/
DOH	Non essential businesses are to close	Must	https://coronavirus.health.ny.gov/new-york-state-pause/
DOH	Non essential workers are to work from home	Must	https://coronavirus.health.ny.gov/new-york-state-pause/
DOH	Businesses and entities that provide other essential services must implement rules that help facilitate social distancing of at least six feet.	Must	https://esd.ny.gov/guidance-executive-order-2026/
DOH	Interim guidance for cleaning and disinfection of public and private facilities for COVID-19, March 10,2020	Best Practice	https://coronavirus.health.ny.gov/system/files/documents/2020/03/cleaning_guidance_general_building.pdf/
DOH	Even if you are an essential business, only those employees that are needed to provide the products and services that are essential to provide such products or services are permitted to work at the business location. In addition, Essential Businesses are still required to utilize telecommuting or work from home procedures to the maximum extent possible (Question 9 at link)	Must	https://esd.ny.gov/sites/default/files/ESD_EssentialEmployerFAQ_032220.pdf/
CDC	Must maintain confidentiality of people with confirmed coronavirus infection as required by the Americans with Disabilities Act (ADA).	Must	https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html/
CDC	Coordinate with state and local health officials so information can guide appropriate responses	Should	https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html?CDC_AA_refVal=https%3A%2F%2Fwww.cdc.gov%2Fcoronavirus%2F2019-ncov%2Fspecific-groups%2Fguidance-business-response.html/
CDC	Employers should be aware of employees that may be at higher risk for serious illness. Take action to minimize contact in this case.	Should	https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html?CDC_AA_refVal=https%3A%2F%2Fwww.cdc.gov%2Fcoronavirus%2F2019-ncov%2Fspecific-groups%2Fguidance-business-response.html/
CDC	Employees who have symptoms should immediately be separated and sent home	Should	https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html/
CDC	If an employee is confirmed to have COVID-19 infection, employers should inform fellow employees of their possible exposure to COVID-19 in the workplace	Should	https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html/
CDC	Educate employees about how they can reduce the spread of COVID-19	Should	https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html?CDC_AA_refVal=https%3A%2F%2Fwww.cdc.gov%2Fcoronavirus%2F2019-ncov%2Fspecific-groups%2Fguidance-business-response.html/
CDC	Identify workplace coordinator responsible for COVID-19 issues and impact in the workplace	Should	https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html?CDC_AA_refVal=https%3A%2F%2Fwww.cdc.gov%2Fcoronavirus%2F2019-ncov%2Fspecific-groups%2Fguidance-business-response.html/
CDC	Implement flexible sick leave and supportive policies and practices (see link for additional information)	Should	https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html?CDC_AA_refVal=https%3A%2F%2Fwww.cdc.gov%2Fcoronavirus%2F2019-ncov%2Fspecific-groups%2Fguidance-business-response.html/
CDC	Identify alternate supply chains for critical goods and services	Should	https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html?CDC_AA_refVal=https%3A%2F%2Fwww.cdc.gov%2Fcoronavirus%2F2019-ncov%2Fspecific-groups%2Fguidance-business-response.html/
CDC	Share best practices with other businesses in your communities (especially those in your supply chain), chambers of commerce, and associations to improve community response efforts.	Should	https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html?CDC_AA_refVal=https%3A%2F%2Fwww.cdc.gov%2Fcoronavirus%2F2019-ncov%2Fspecific-groups%2Fguidance-business-response.html/
CDC	Determine how you will operate if absenteeism spikes	Should	https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html?CDC_AA_refVal=https%3A%2F%2Fwww.cdc.gov%2Fcoronavirus%2F2019-ncov%2Fspecific-groups%2Fguidance-business-response.html/
CDC	Establish policies and practices for social distancing	Should	https://www.osha.gov/Publications/OSHA3990.pdf
CDC	Maintain healthy work environment by increasing ventilation rates	Best Practice	https://www.osha.gov/Publications/OSHA3990.pdf
CDC	Support respiratory etiquette and hand hygiene for workers and visitors	Should	https://www.osha.gov/Publications/OSHA3990.pdf
CDC	Perform routine cleaning and disinfection	Best Practice	https://www.osha.gov/Publications/OSHA3990.pdf

OSHA	Develop an Infectious Disease preparedness and response plan (specific guidelines for plan can be found at the link, social distancing, down sizing, staggered work shifts, etc)	Should	https://www.osha.gov/Publications/OSHA3990.pdf
OSHA	Implement basic infection prevention measures - hand washing, including for customers and visitors	Should	https://www.osha.gov/Publications/OSHA3990.pdf
OSHA	Implement basic infection prevention measures - stay home if sick	Should	https://www.osha.gov/Publications/OSHA3990.pdf
OSHA	Implement basic infection prevention measures - flexible work hours, telecommuting	Should	https://www.osha.gov/Publications/OSHA3990.pdf
OSHA	Implement basic infection prevention measures - social distancing	Should	https://www.osha.gov/Publications/OSHA3990.pdf
OSHA	Implement basic infection prevention measures - workers use own office supplies/tools/desks	Should	https://www.osha.gov/Publications/OSHA3990.pdf
OSHA	Implement basic infection prevention measures - maintain housekeeping practices, clean and disinfect as a daily practice	Should	https://www.osha.gov/Publications/OSHA3990.pdf
OSHA	Implement basic infection prevention measures - use only EPA approved products for COVID-19	Should	https://www.osha.gov/Publications/OSHA3990.pdf
OSHA	Develop policies and procedures for prompt ID and isolation of sick people (for details see link page 10)	Should	https://www.osha.gov/Publications/OSHA3990.pdf
OSHA	Develop, Implement and Communicate about workplace flexibilities and protections - encourage sick to stay home	Should	https://www.osha.gov/Publications/OSHA3990.pdf
OSHA	Develop, Implement and Communicate about workplace flexibilities and protections - make sick leave policies flexible and consistent with public health guidance	Should	https://www.osha.gov/Publications/OSHA3990.pdf
OSHA	Develop, Implement and Communicate about workplace flexibilities and protections - do not require a doctor note for employees to validate illness or return to work	Should	https://www.osha.gov/Publications/OSHA3990.pdf
OSHA	Develop, Implement and Communicate about workplace flexibilities and protections - maintain flexible policies that allow employees to take care of sick family members	Should	https://www.osha.gov/Publications/OSHA3990.pdf
OSHA	Develop, Implement and Communicate about workplace flexibilities and protections - communicate worker health safety. Informed workers who feel safe are less likely to be absent	Should	https://www.osha.gov/Publications/OSHA3990.pdf
OSHA	Develop, Implement and Communicate about workplace flexibilities and protections - work with insurance companies to provide information to employees on current situation	Should	https://www.osha.gov/Publications/OSHA3990.pdf
OSHA	Install high efficiency air filters (link page 12)	Best Practice	https://www.osha.gov/Publications/OSHA3990.pdf
OSHA	Increase ventilation rates in the work environment (link page 12)	Best Practice	https://www.osha.gov/Publications/OSHA3990.pdf
OSHA	Install physical barriers, such as clear plastic sneeze guards (link page 12)	Best Practice	https://www.osha.gov/Publications/OSHA3990.pdf
OSHA	Specialized negative pressure ventilation in some settings (link page 12)	Best Practice	https://www.osha.gov/Publications/OSHA3990.pdf
OSHA	Reduce total number of employees in the facility at any given time (link page 13)	Best Practice	https://www.osha.gov/Publications/OSHA3990.pdf
OSHA	Develop emergency communication plans including a forum for answering workers concerns (link page 13)	Best Practice	https://www.osha.gov/Publications/OSHA3990.pdf
OSHA	Provide workers with up to date education and training on COVID-19 (link page 13)	Best Practice	https://www.osha.gov/Publications/OSHA3990.pdf
OSHA	Safe work practices - provide work environment that promotes personal hygiene (link page 14)	Best Practice	https://www.osha.gov/Publications/OSHA3990.pdf
OSHA	Safe work practices - require regular hand washing or use of hand sanitizer (link page 14)	Best Practice	https://www.osha.gov/Publications/OSHA3990.pdf
OSHA	Safe work practices - post handwashing signs in restrooms (link page 14)	Best Practice	https://www.osha.gov/Publications/OSHA3990.pdf
OSHA	While engineering and administrative controls are considered more effective in minimizing exposure to SARS-CoV-2, PPE may also be needed to prevent certain exposures. While correctly using PPE can help prevent some exposures, it should not take the place of other prevention strategies.	Best Practice	https://www.osha.gov/Publications/OSHA3990.pdf
OSHA	If the type of work being performed by an employee requires the use of approved, N95 filtering facepiece respirators or better, they must be used in the context of a comprehensive, written respiratory protection program that includes fit-testing, training, and medical exams. (link page 15)	Must	https://www.osha.gov/Publications/OSHA3990.pdf
OSHA	Classify worker exposure to SARS-CoV-2 using Occupational Risk Pyramid for COVID-19 (see OSHA Guidance on Preparing Workplaces for COVID-19 page 18)	Best Practice	https://www.osha.gov/Publications/OSHA3990.pdf
WHO	Make sure your workplaces are clean and hygienic (link page 1)	Best Practice	https://www.who.int/docs/default-source/coronaviruse/getting-workplace-ready-for-covid-19.pdf?sfvrsn=359a81e7_6
WHO	Surfaces (e.g. desks and tables) and objects (e.g. telephones, keyboards) need to be wiped with disinfectant regularly	Best Practice	https://www.who.int/docs/default-source/coronaviruse/getting-workplace-ready-for-covid-19.pdf?sfvrsn=359a81e7_6
WHO	Promote regular and thorough hand-washing by employees, contractors and customers	Should	https://www.who.int/docs/default-source/coronaviruse/getting-workplace-ready-for-covid-19.pdf?sfvrsn=359a81e7_6

WHO	Promote good respiratory hygiene in the workplace (link page 2)	Should	https://www.who.int/docs/default-source/coronaviruse/getting-workplace-ready-for-covid-19.pdf?sfvrsn=359a81e7_6
WHO	Sick employees should stay home	Should	https://www.who.int/docs/default-source/coronaviruse/getting-workplace-ready-for-covid-19.pdf?sfvrsn=359a81e7_6
WHO	Limit in person meetings	Should	https://www.who.int/docs/default-source/coronaviruse/getting-workplace-ready-for-covid-19.pdf?sfvrsn=359a81e7_6
WHO	Ventilate buildings as much as possible with open doors, windows	Best Practice	https://www.who.int/docs/default-source/coronaviruse/getting-workplace-ready-for-covid-19.pdf?sfvrsn=359a81e7_6
WHO	Telework as much as possible	Should	https://www.who.int/docs/default-source/coronaviruse/getting-workplace-ready-for-covid-19.pdf?sfvrsn=359a81e7_6
WHO	Develop a contingency plan for an outbreak where your business operates (link page 7)	Best Practice	https://www.who.int/docs/default-source/coronaviruse/getting-workplace-ready-for-covid-19.pdf?sfvrsn=359a81e7_6
WHO	COMMUNICATE to your employees about any contingency plans	Should	https://www.who.int/docs/default-source/coronaviruse/getting-workplace-ready-for-covid-19.pdf?sfvrsn=359a81e7_6
WHO	Address mental health and social consequences of a case of COVID-19 in the workplace.	Should	https://www.who.int/docs/default-source/coronaviruse/getting-workplace-ready-for-covid-19.pdf?sfvrsn=359a81e7_6
EPA	There is currently no risk to drinking water supplies	General Info	https://www.epa.gov/coronavirus/
CISA	Workers should be encouraged to work remotely when possible, or flex shift hours	Should	CISA Cyber+Infrastructure Guidance on the Essential Critical Infrastructure Workforce: Ensuring Community and National Resilience in COVID-19 Response version 1.0 (March 19, 2020)
CISA	Practice social distancing	Should	CISA Cyber+Infrastructure Guidance on the Essential Critical Infrastructure Workforce: Ensuring Community and National Resilience in COVID-19 Response version 1.0 (March 19, 2020)
CISA	Create or implement business continuity and pandemic plans	Should	CISA Cyber+Infrastructure Guidance on the Essential Critical Infrastructure Workforce: Ensuring Community and National Resilience in COVID-19 Response version 1.0 (March 19, 2020)
CISA	Establish and maintain lines of communication	Should	CISA Cyber+Infrastructure Guidance on the Essential Critical Infrastructure Workforce: Ensuring Community and National Resilience in COVID-19 Response version 1.0 (March 19, 2020)