



CERTIFICATE IN MANUFACTURING LEADERSHIP AT DUTCHESS COMMUNITY COLLEGE



The Council of Industry is offering the Certificate in Manufacturing Leadership Program at Dutchess Community College this spring. All classes are full day and run from 9:00am - 4:30pm with lunch provided. You can register for the entire program or just a class or two. Register by December 21st to receive a discount.

TRAININGS OFFERED

- Fundamentals of Leadership - **JAN 15 & 22**
- Best Practices & Continuous Improvement - **FEB 5**
- Human Resource Management Issues - **FEB 19**
- Problem Solving & Decision Making - **MAR 11**
- Environmental Safety & Health Essentials - **MAR 25**
- High Performance Teamwork - **APR 8**
- Effective Business Communication - **APR 29**
- Making a Profit in Manufacturing - **MAY 6**
- Positive Motivation & Discipline - **MAY 20**

Are you interested in one of more of these trainings?

Contact us at training@councilofindustry.org or call (845) 565-1355

Online registration is available on our website at www.councilofindustry.org/training

**TURN OVER
FOR COURSE
DESCRIPTIONS**

PROGRAM COST

EARLY BIRD DISCOUNT

Register and pay by **December 21st** to receive the Early Bird (EB) discount.

ONE DAY COURSE

Single Member: \$200

EB Discount: \$185

Two or More Members: \$175 each

EB Discount: \$160 each

Single Non-Member: \$375

ENTIRE PROGRAM

Single Member: \$1,700

EB Discount: \$1,600

Two or More Members: \$1,550 each

EB Discount: \$1,450 each

Single Non-Member: \$2,600

FUNDAMENTALS OF LEADERSHIP

Single Member: \$400

EB Discount: \$370

Two or More Members: \$350 each

EB Discount: \$320 each

Single Non-Member: \$700

Fundamentals of Leadership

This class takes managers and supervisors on a two-day journey that begins with a discussion of great leaders and the characteristics they demonstrate. This discussion sets the stage for a program that allows participants to identify their own individual leadership style and gain tools and techniques to make their personal strengths most effective.

Human Resource Management Issues

This class identifies and explains key legal issues that a manager may have to address in the workplace today. It helps current and future managers realize their responsibility to understand and enforce the employment laws that speak to these issues and minimize their chances of ending up in court.

Environmental Safety & Health Essentials

The Council of Industry offers this course to provide front-line supervisors with Environmental, Health and Safety (EHS) essentials applicable at most manufacturing operations. This core course reviews safety and environmental regulations which all managers should understand to better monitor and manage facility risks, hazards, and environmental and safety obligations.

Effective Business Communication

Effective Business Communication is designed to enhance individual ability to effectively communicate information to others within a company. Course content relates directly to supervisory relationships, co-worker dynamics, customer contact and dealing with managers.

Positive Motivation & Discipline

This class combines two topics for an interesting perspective on leadership; employee motivation and discipline. The foundation for effective supervisory relationships is understanding what motivates employees. Understanding motivation and building a strong relationship makes coaching conversations easier and more successful.

Best Practices & Continuous Improvement

In this workshop you will learn the concepts of continuous improvement and the methods used to identify and prioritize problem areas. You will use some of the basic tools used to benchmark, develop and implement quality and productivity improvements.

Problem Solving & Decision Making

In today's fast-paced business climate, knowing how to solve problems and make decisions efficiently and effectively is highly important. There are many ways to go about solving a problem or making a decision, but if people in an organization can learn common strategies and procedures for problem solving and decision-making, then they can learn to work together collaboratively in facing the challenges of their organization.

High Performance Teamwork

Have you ever been on a collaborative, hard working team that accomplishes its goals? If you have, then you know why it's worth the time investment to move a team toward high performance. In this course participants will learn key strategies and skills that they can apply to turn their work groups into high performance teams.

Making a Profit in Manufacturing

Through case studies and examples participants will learn how a manufacturer can use financial ratios and other measures of financial performance to monitor its operations, effectively reduce risk, and maximize return.

